

Assignment - I

Name : Waghmare Suprakasha Suresh

Class : BSC 1st year

College : Shri Madhukarao Bapurao Patil
Shantkar nagar College



Grammar.

1) Nouns : Nouns are naming words. They can be the names of a person, place, animal, feeling thing, etc.

2) Pronouns : Pronouns are the words used in place of nouns. They are substitutes for the nouns. They are used to avoid the repetition of nouns. The noun that the pronoun stands for its called antecedent. For example, Laxman gave his phone to his wife.

Pronouns can be classified as personal pronouns, possessive pronouns, reflexive pronouns, demonstrative pronouns, relative pronouns and interrogative pronouns.

- Personal pronouns : refer to a specific person, place, object, or thing. They are either singular or plural. There are three cases (nominative, accusative and possessive) of personal pronouns. They are also gender and number specific.

- Possessive pronouns : Show the ownership or possession. The possessive pronouns in English are mine, ours, yours, his, hers, its, theirs.

- Reflexive pronouns : add information to a sentence by pointing back to a noun near



• Adjectives of possession : are the adjectives that show the ownership or possession. These are pronouns originally.

• Adjectives of number : are the adjectives that state the number of person, place or thing. They are also called numerical adjectives.

• Adjectives of interrogation : are the adjectives that are used to ask. They are also called interrogative adjectives.

• Demonstrative adjectives : are the words used to demonstrate a person or thing about whom we are speaking. Demonstratives are pronouns originally.

• Distributive adjectives : are the words used to refer to each and every person or thing. For ex: each, every, either, neither.

4) Verbs : are action words. They show the actions of different types. For ex, work, see, eat, sleep, act, write, go, etc.

Regulars and Irregular verbs : take the past tense marker ed as its past form and past participle form. The inflectional suffix ed is the general past form of verbs in English. As this is a regular verb the verbs that form their past tense by changing the vowel of the present tense form are called irregular verbs.

finite verbs and Non-finite verbs are limited by the person and numbers of the subject of the sentence and express tense in a sentence. They change according to the person and numbers of the subject of the sentence.

Transitive verbs and Intransitive verbs :
takes an object immediately after it in the sentence. The action shifts from subject to the object if there is a transitive verb.
the verb that does not require an object to complete the action done by the subject is called an intransitive verb.

Types of adverbs

- Adverb of manner
 - Adverb of place
 - Adverb of time
 - Adverb of frequency
 - Adverb of degree
 - Adverb of reason
- **Prepositions :** A preposition is a word used before a noun or a pronoun to show how the person or thing is denoted. They are used before a noun phrase or a noun clause to express the relationship with other elements in the sentence.
Some examples: to, for, in, at, up, down, on, from, with etc.

(by gkm)

Name : Waghmare Supratiksha Suresh



Application for the post of High School Teacher

Amruta Suryawanshi
207, Vithal Nagar,
Hingoli

To,
The Principal,
Adarsh Vidyalaya,
Hingoli
April 14, 2019

Subject: Application for the post of High School Teacher
Ref: Your advertisement for the High School Teacher in Dainik Bhaskar dated April 8, 2019

Dear Sir,

With reference to your advertisement in Dainik Bhaskar dated April 8, 2019, I would like to apply for the post of High School Teacher in your reputed institution. I've been hearing about the glorious tradition of this school tempts me to seek a job here.

I'm the first class post graduate student of Gurukul Ramanand Teerth Marathwada University, Nanded in English. History, Political Science and Economics are other subjects of my interest. I've studied them in my graduation. I've worked with Global English School for two years.

I hope you will provide me with an opportunity to serve in your reputed institution.

Thank you,
Yours faithfully,
Amruta Suryawanshi

Mob: 9359287420



Post date: June 10, 2018
To apply for the post of Accountant
in Shaghat Sugar factory in response to
the advertisement published in Lokmat Times
on June 10, 2018.

Ms. Sonia Apartments,
Rainbow colony,
B.G. Road,
Mumbai - 401236

June 20, 2018

To,

The manager,
The General Company,
Madas

Mumbai 401236

Subject: Application for the post of Accountant
Respected sir,

With reference to your advertisement for the
post of Accountant in 'Lokmat Times' on June
10, 2018. I wish to apply for the same.

I am a very energetic person with excellent
communication skill & ready to face any target
set by your esteemed company. I am willing
to work hard and being young I am also eager
to add knowledge with experience. I hold an
M.Com degree from 'University of Nanded' and
Diploma in Cost Account from 'Indira Gandhi
Open University' Nanded.

My resume is sent here with for your reference.
I shall be much thankful to you,
Yours faithfully,

XIV

Write an application for the post of Software Engineer

Saurav Shah

Block - A/21

FCH Vihar

Delhi - 110 063

June 6, 2022

To,

The Hiring Manager

X42 Company

68 Block

Connaught Place Delhi,

Subject : Application for the role of Software Engineer

Dear Ms. Sharma,

I'm writing this letter to express my interest in the position of Software Engineer in your company. I got to know about this opportunity through your former employee Mr. Malhotra. Here is a quick introduction to me. I obtained by B.Tech in Computer Science from the ABC institution. In my final exams, I received an A grade and passed with 90%.

I know I can succeed in your dynamic company. I've always wanted to work for your organization because you offer so many prospects for growth. Looking forward to being given a chance to be a part of this amazing company.

Thanks and Regards

yours faithfully,

Saurav Shah

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Application for the post of an Administrative Assistant.



Karan Raiput
Block - A/21
Delhi - 110631
June 6, 2022

To,
the Human Resource Manager
X Y Z Company
C-Block
Delhi - 110001

Subject: Application for the role of Administrative Assistant.

Dear Ms. Kumar,

I'm a seasoned administrator and I'm writing to express my desire to work for your prestigious firm as an administrative assistant in your Delhi offices. I got quite excited to grab the opportunity.

My entire career has been spent working for small business, so I enjoy the chance to do a variety of jobs and collaborate with the team to be successful.

I believe I possess the skills that can prove to be meritorious for your company. I hope you consider this application and give me a chance to serve the company in the future.

Yours faithfully

Karan Raiput

Suff. A/21, Sector 8, Noida, UP, India
Mobile: +91 9876543210, Email: karanraiput2002@gmail.com

Assignment

Name : Waghamare Supratiksha Suseela Date 1st



I write a note on the three visions as proposed by Dr Kalam for India?

→ This scholarly speech by Dr Kalam tries to convince the citizens of India about an urgent need - 'let's do what India needs from us'. He takes a famous quote by the American President J F Kennedy to suit the Indian context and urges us to ask ourselves what we have done or are going to do to make our country a strong nation that is respected and revered by the world.

Dr Kalam opens this speech by recounting how during the last 3000 years various invaders have robbed India of its glory. However, India has not done any harm to any nation or people because Indians respect the freedom of others.

Thus, Dr Kalam puts forward the three visions he holds for India to become a leading country in the world. The three visions of Dr Kalam are:

1) freedom

2) Development

3) India must stand up to the world.

Dr Kalam makes it clear that these three visions are integrated to each other. Without freedom there would be no development and without strength show to the world, it would not respect our freedom. So, according to Dr Kalam, we must be strong not only as a military power but also as an economic power. Both must go hand-in-hand.